

CITY OF BOCA RATON
201 West Palmetto Park Road, Boca Raton, Florida 33432
Office No. 561- 393-7750 Fax No. 561-393-7855

Automatic Bank Drafting Service Authorization Form

New Account

Stop Service

Change Account

UTILITY ACCOUNT INFORMATION

Customer Utility Account No. _____

Personal Identification Code _____ (required)

Customer Name _____

Service Address _____

City/State/Zip _____

Home Phone No. _____

Work Phone No. _____

BANK AUTHORIZATION INFORMATION

Bank Account No. _____

Bank Name _____

Bank Address _____

City/State/Zip _____

Bank Transit No. _____

Type of Account

Checking

Savings

If you are interested in the Automatic Bank Drafting service provided by the City of Boca Raton, please complete the information required above and enclose a **"VOIDED CHECK"** for the checking account or deposit slip for the savings account specified above for verification of the bank information.

I authorize the City of Boca Raton to debit my account each billing cycle for the amount of services billed on my water utility account. I also authorize my financial institution identified above to debit same amounts from my bank account.

I understand that once a bill is processed that I cannot stop the automatic payment for that particular billing unless I notify the City's Customer Service Division in "WRITING" no less than 10 business days before the due date. I also agree to notify the City in "WRITING" if I change banks or if my banking account number changes. I understand that there will be a charge to me for each payment that cannot be processed due to insufficient funds, closed account, etc.

Signature _____

Date _____