

City of Boca Raton

Code Compliance Division



Permit Submittal Form

Please Print

Date _____

Permit Number _____

*Job Address _____

Contractor _____

*Contact Name _____

*Project Dox E-Mail _____

*Contact Phone _____

Additional Contact E-Mail _____

You would like this e-mail added into Project Dox.

*Owner Name _____

*Owner E-mail _____

*Owner Phone _____

*Required for submittal

Department Use Only

Permit Tech Initials _____

Initial Submittal Work Description _____

Quick Permits Work Description _____

RFI Request for Information (Address Tabled Comment)

Structural

Electric

Mechanical

Plumbing

Zoning

Environmental

Engineering

Historical

CAB

Fire

Name of plan reviewer who requested RFI _____

Correction (Address a Pending Comment)

Structural

Electric

Mechanical

Plumbing

Zoning

Environmental

Engineering

Historical

CAB

Fire

Revision # _____

1. Revisions must be clouded with changes noted & dated in plan revision box on plans.
2. A narrative prepared by the Architect of Record must be submitted which lists revised sheets and a description of changes.
3. Revision Contract Cost Statement is required regardless of the cost.

Misc

Contract

Re-apply

Renewal

TCO

Pre-Permit Construction Agreement

Temp for Test

Other _____